

Job description

Job title	Mobile Barista
Contract	Permanent
Hours	Part time
Salary	£11.85 p/h
Service setting	Various locations in Northwest London and Hertfordshire

Organisation

Jami is a mental health charity that enriches and saves lives impacted by mental illness and distress in the Jewish community.

Since the start of the pandemic, demand for our services has grown exponentially. In 2021 we undertook a thorough review of the needs of the community, to develop a new strategy that will secure the Jewish community's mental health provision. The new strategy sets out a huge agenda for change in scale and provision, which will be developed over the next five years while we continue to run our diverse set of highly professional mental health services:

- Advice and advocacy
- Treatment and support
- Education and campaigning

Jami currently supports over 1,400 individuals, delivering almost 50,000 separate service interactions each year, and reaches thousands more people through education, seminars, work in schools and other organisations. Through our social enterprise community café, Head Room, we raise mental health awareness while delivering mental health support on the high street.

Job purpose

This is a standalone role, working in the community on our fully fitted out converted Mobile Coffee Float 'Head Room To Go'.

Working days would be from Sunday to Friday with every Saturday off.

Working hours would generally be from 7am – 4pm with some evening work when there are events.

Responsibilities

- Preparing and serving hot and cold drinks such as coffee, tea, smoothies, milkshakes, and speciality beverages.
- Cleaning and sanitising work areas, utensils, and equipment
- Following all food safety and health safety requirements
- Daily fridge and food temperature checks
- Describing menu items and suggesting products to customers
- Serving customers and taking orders
- Liaising with our café manager for ordering
- Organising and keeping on top of stock levels
- Receiving and processing customer payments
- Opening and closing the coffee float
- Picking coffee float up, following planned routes, and returning to designated charging spot
- Keeping batteries topped up with distilled water
- Where appropriate, asking customers if they know much about Head Room Café and Jami. If not sharing this information.
- Keeping up to date with the Head Room Café Community Programme and Jami services
- Communicating with customers about the Head Room Café Community Programme and Jami services. Explaining how they can access these services.
- Attending training related to food and drink.
- Participating in regular training and development related to related to mental health.

Key relationships

- Café Manager
- Commercial Enterprise Manager
- Community Engagement Officer

Training and Qualifications

Essential	Desirable
<ul style="list-style-type: none"> • Full, clean drivers licence 	<ul style="list-style-type: none"> • Food safety level 2 Certificate • Barista training

Knowledge and Experience

Essential	Desirable
<ul style="list-style-type: none"> • Passionate about customer service and the ability to communicate effectively with customers, service users, donors and colleagues • Able to work under pressure, individually and as part of a team with a flexible approach to meet the needs of the business. • Confident working in a standalone role. At times you may meet service users or members of the community that are unwell or showing signs of distress. • Experience gained in a Team leader/ Supervisor role • Ability to work unsupervised • Comfortable with EPOS software • Basic math skills • Adaptable to change 	<ul style="list-style-type: none"> • Understanding of Kashrut laws • Understanding of Allergens • Lived experience of mental health problems/ distress/ using mental health services.

Flexibility

To deliver services effectively, a degree of flexibility is needed, and all post-holders may be required to perform work not specifically referred to above. Such duties will fall within the general scope of the job description. The job description will therefore be subject to periodic review with the post holder to ensure it accurately reflects the duties of the job.

Disclosure of criminal background

All employees are checked with the Disclosure Barring Service

If it is a requirement of the post that an enhanced check is undertaken, successful applicants will be asked to complete and sign a Disclosure Form giving permission for the screening to take place.

Having a criminal record will not necessarily bar you from working with Jami. This will depend on the nature of the position and the circumstances and background of offences.

Please note applicants refusing to sign the form will not be progressed further.

Equality and diversity

Jami are proud to be an equal opportunity workplace. We recognise and promote, the positive value of diversity, equality and challenge discrimination. We welcome and encourage job applications from people of all backgrounds.

Confidentiality

All information relating to service users, volunteers and staff gained through your employment with Jami is confidential. Any disclosure to any unauthorized person is a serious disciplinary offence.

For further details please contact **Andrea Kalmar** on **020 8248 8472** or email **andrea.kalmar@jamiuk.org**.

To apply for the role, please send your CV and covering letter to **recruitment@jamiuk.org**. Closing date for applications **insert closing date**.